

PARENTAL NOTIFICATION POLICY

The [INSERT NAME] District Board of Education strives to foster trust between the district and parent(s)/guardian(s) of its students. To that end, the Board supports the fundamental rights of parent(s)/guardian(s) to direct the care and upbringing of their children, including the right to be informed of and involved in all aspects of their child's education to promote the best outcomes.

It is the intent of [INSERT NAME] School District in enacting this Parental Notification Policy to do all of the following:

(i) Provide procedures designed to maintain and, in some cases, restore, trust between school districts and parent(s)/guardian(s) of pupils.

(ii) Bring parent(s)/guardian(s) into the decision-making process for mental health and social-emotional issues of their children at the earliest possible time in order to prevent or reduce potential instances of self-harm.

(iii) Promote communication and positive relationships with parent(s)/guardian(s) of pupils that promote the best outcomes for pupils' academic and social-emotional success.

It is the policy of the [INSERT NAME] that District employees, administrators and certified staff collaborate with parent(s)/guardian(s) in evaluating the needs of students having academic, attendance, social, emotional, or behavioral difficulties and in identifying strategies and programs that may assist such students in maximizing their potential.

This Parental Notification Policy requires the following:

1. District administrators, certified staff, and school counselors, shall notify the parent(s)/guardian(s), in writing, within three days from the date any District employee, administrator, or certified staff, becomes aware that a student is:
 - (a) requesting to be identified or treated, as a gender that does not align with the sex on the student's birth certificate or any other official records that accurately states the student's biological sex. This includes any request by the student to use a name that differs from his or her legal name other than a commonly recognized diminutive of the child's legal name or pronouns that do not align with the sex on the student's birth certificate, or other official records that accurately states the student's biological sex.
 - (b) using sex-segregated school programs and activities, including athletic teams and competitions, or using bathroom or changing facilities that do not align with the student's sex on the birth certificate or other official records that accurately states the student's biological sex.

(c) requesting to change any information contained in the student's official or unofficial records.

2. Unless otherwise specified, the notification required in Section 1 above, can be by telephone, mail, email or conference. The district employees who make such notification shall either keep a record of such notification (if written) or document such notification (if verbal) and place the record or documentation in the student's official file.
3. For purposes of Family Code section 6924, Health and Safety Code section 124260, and Education Code section 49602(c), inclusion of parent(s)/guardian(s) is always appropriate.
4. [Administrative Regulation 5145.3(a) is amended, as shown in Exhibit A.][District needs to confirm if it has any existing policy related to treatment of students that identify as transgender – if so that policy must be addressed]
5. [Each District can add other provisions that it would like to require Parental Notification. E.G., suicidality, grades, disciplinary issues etc. Review existing policies on notification to determine if they are satisfactory or need modifications. See Chino Valley's Policy for examples]